



**STORAGE MAINTENANCE SPECIALIST INC.**

**[www.storagemaintenance.com](http://www.storagemaintenance.com)**

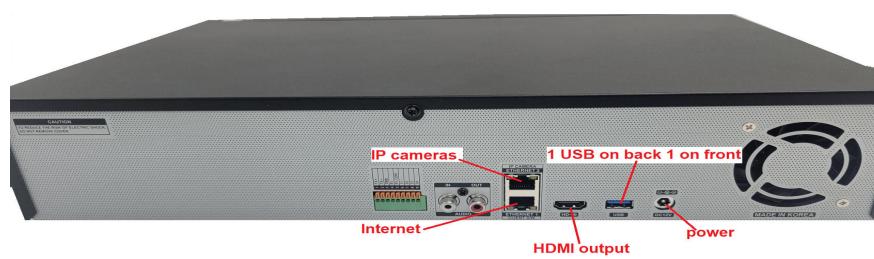
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## Installer NVR quick setup

1. Plug in mouse, monitor HDMI, there is no Spot monitor connection on the NVR. You will need a video server or Decoder Plug in cameras to your POE switch and then to NVR.
2. Right click on the screen and select setup **Login as Installer** and input password (Installer only can have password – call Facility Services Manager for password, or go to [www.StorageMaintenance.com](http://www.StorageMaintenance.com) to request password.) **Manager** password is shipped as 1234 or manager1!
3. **Select Setup icon**, then select Time. **Select Time Zone tab** – change - save
4. **Setup IP cameras**, select IP Camera, search & refresh, select camera and Register (you will need user name & password for the cameras) do this for each camera.  
I suggest setting: select Stream & set Resolution for each camera to no higher than 2688 x 1520 & frame rate no higher than 10.
5. **Must setup motion area**, Select Camera icon, then Select Event Source - double left click Motion Area (210 next to each camera) and setup motion grid for each camera - save - the grid is the detection zone - (set to full screen) do not have grid on trees, road, flags, banners, anything that has movement from the wind. Do not have grid directly on windows, computer or DVR/NVR monitors or anything that will reflect light at night.
6. **Must Setup motion sensitivity** select **Motion Sensitivity tab** & change appropriately. The longer the camera view the more sensitive it should be.

This is the standard setup used other issues could apply!



## Manager

### NVR Reviewing and Saving footage

**To Log into DVR** use Username: **manager** and  
**password: manager1!**

#### Reviewing NVR History

1. Right Click on the screen choose Search – Calendar Search, log in using Username manager, Password manager1!
2. Double Click on the Date on the Calendar you want to look at
3. In the middle of the screen is the 0-23 hour scale double click on the hour you want
4. Below the hour is the 0-60 minutes select where you want to start
5. Choose Playback
6. Take the mouse and hover over the bottom of the screen a menu bar will pop up. It will have arrows pointing to the right to play forward and arrows pointing to the left to play backward. Clicking on an arrow more than once will increase the speed. When you are done you can click on Live to return to live view.
7. When you find what you want to save make a note of the start and end time and which cameras you want.

#### Saving to a Flash Drive

1. Plug flash drive into the front of the NVR
2. Follow instructions above to go to Calendar search and get to the beginning of the footage you want to save.
3. Choose Backup
4. Under Information change drop down to Device 1
5. Change File Format to AVI, if there is not an AVI option choose RMS
6. Under time index make sure the field on the left is your start date and time, set the field on the right to your end date and time.
7. Check all the cameras you want to save
8. Choose Start

#### To View on PC

1. Plug Flash drive into PC
2. If you saved in the AVI format you should be able to open the folder and click on the AVI file to play it. Each event will be a separate file. (VLC Media Player works best.)
3. If you saved in the RMS Format you will need to use the backup player on the flash drive to view the history. Install and open it, in the upper left there is an open folder, choose the video file. In this format if you share the footage with someone they will need everything on the flash drive so that they have the backup player.